



# GenceTek

*GENERAL SERVICES ADMINISTRATION*

*FEDERAL SUPPLY SERVICE*

*Authorized Federal Supply Schedule Price List*

**SIN 54151S - Information Technology Professional Services**

**SIN OLM – Order Level Materials**

Multiple Award Schedule Contract Number: 47QTCA23D00E9

Base Contract Period: September 21, 2023 – September 20, 2028



**GenceTek LLC**

**1124 Turnberry Lane**

**Wilmington, NC 28405**

[www.GenceTek.com](http://www.GenceTek.com)

Business Size: Woman-owned, Economically Disadvantaged, Veteran Owned,  
Service-Disabled Veteran-Owned Small Business.

GenceTek LLC is a Mentor-Protégé Joint Venture between the following joint venture partners:

Spahr Solutions Group LLC (Protégé), GSA MAS No. 47QTCA23D00DX (SINs 54151S, 54151SRC, OLM, OLMRC)

and

TekSynap Corporation (Mentor), GSA MAS No. 47QTCA19D00CN (SINs 54151S, 54151HACS, 54151HEAL, 541519ICAM, 541519PIV, 541219, 541611, 541612HC, 541612LOB, 518210C, 541990AV, 611430, ANCILLARY, OLM)

*The joint venture partner(s) are prohibited from submitting competing quotations for FSS program orders and BPAs using either their own FSS program contract(s) or any joint venture FSS program contract(s) for which they are a joint venture partner.*

Price List current through Mod PS-0008 award dated 21 February 2025.

Price List Version Number 4

Online access to contract ordering information, terms and conditions, pricing, and the option to create an electronic delivery order are available through GSA Advantage!®. The website for

GSA Advantage!® is: <https://www.GSAAdvantage.gov>.

For more information on ordering go to the following website: <https://www.gsa.gov/schedules>.



GSA Authorized Multiple Award Schedule Price List  
GenceTek Contract Number: 47QTCA23D00E9

**FEDERAL SUPPLY CLASSIFICATION (FSC) CODES - APPLICABLE TO ALL SINS**

FSC/PSC DA01 IT AND TELECOM - BUSINESS APPLICATION/APPLICATION DEVELOPMENT  
SUPPORT SERVICES (LABOR)

**Period Covered by Contract:**  Base: 9/21/2023 – 9/20/2028  
 Option Period 1: 9/21/2028 – 9/20/2033  
 Option Period 2: 9/21/2033 – 9/20/2038  
 Option Period 3: 9/21/2038 – 9/20/2043

**KEY POINTS OF CONTACT**

**Contract Administration:**

Name: Jacqueline M. Soltero  
Title: Sr. Contracts Administrator  
Address: GenceTek LLC  
1124 Turnberry Lane  
Wilmington, NC 28405  
Phone: 833-780-5900  
Email: Jacqui.Soltero@GenceTek.com

**Marketing:**

Name: Irene Glaeser  
Title: CEO  
Address: GenceTek LLC  
1124 Turnberry Lane  
Wilmington, NC 28405  
Phone: 571-281-2017  
Email: Irene.Glaeser@GenceTek.com

**Industrial Funding Fee:**

Name: Al Glaeser  
Title: President  
Address: GenceTek LLC  
1124 Turnberry Lane  
Wilmington, NC 28405  
Phone: 571-281-2017  
Email: Al.Glaeser@GenceTek.com

**Note 1:** Offerors and Agencies are advised that the Multiple Award Schedule (MAS) is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

**Note 2:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performed by the publisher or manufacturer or one of their authorized agents.



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**CUSTOMER INFORMATION**

**SPECIAL NOTICE TO AGENCIES: Small Business Participation**

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service ([www.gsaadvantage.gov](http://www.gsaadvantage.gov)). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page ([www.gsa.gov/fas](http://www.gsa.gov/fas)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.



GSA Authorized Multiple Award Schedule Price List  
GenceTek Contract Number: 47QTCA23D00E9

**1. AWARDED SPECIAL ITEM NUMBERS (SINS)**

**1a. SIN Labor Categories & Rates**

54151S See pages 7 - 8

1b. Lowest Price Model Number: N/A

1c. Description of All Corresponding Job Titles, Experience, Functional Responsibility and Education: See Labor Category Descriptions found on pages 9 - 32.

**2. MAXIMUM ORDER**

(All dollar amounts are exclusive of any discount for prompt payment.)

The Maximum Order value without negotiations for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 54151S – Information Technology Professional Services

**3. MINIMUM ORDER**

The minimum dollar value of orders to be issued is \$100.

**4. GEOGRAPHIC SCOPE CONTRACT**

*Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

*Overseas delivery* is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

The Geographic Scope of Contract will be domestic and overseas delivery.

The Geographic Scope of Contract will be overseas delivery only.

The Geographic Scope of Contract will be domestic delivery only.

**5. POINT(S) OF PRODUCTION**

Determined by individual orders.

**6. DISCOUNT FROM LIST PRICES OR STATEMENT OF NET PRICE**

Prices are net prices and include all discounts and fees.

**7. QUANTITY DISCOUNTS**

A 1% discount is offered on orders that are \$250K and above.

**8. PROMPT PAYMENT TERMS**

1% NET 10 terms [Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.]



GSA Authorized Multiple Award Schedule Price List  
GenceTek Contract Number: 47QTC A23D00E9

## 9. FOREIGN ITEMS

None.

## 10. DELIVERY

- a. TIME OF DELIVERY: Negotiated with the Ordering Agency at the Task Order level.
- b. EXPEDITED DELIVERY: Negotiated with the Ordering Agency at the Task Order level.
- c. OVERNIGHT AND 2-DAY DELIVERY: Contact the Contractor for Overnight and 2-day rates.
- d. URGENT REQUIREMENTS: Ordering agencies can request accelerated delivery for urgent requirements.

## 11. F.O.B. POINT

Destination.

## 12. ORDERING

- a. Ordering Address:

**GenceTek LLC**  
1124 Turnberry Lane  
Wilmington, NC 28405

The following contact information can be used by ordering activities to obtain technical and/or ordering assistance:

Contact Name: Jacqui Soltero, Sr. Contracts Administrator  
Contact Information: 833-780-5900  
Contact email: Jacqui.Soltero@GenceTek.com

- b. Ordering Procedures:

Ordering agencies shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405-3 when placing an order or establishing a Blanket Purchase Agreement (BPA) for supplies or services.

## 13. PAYMENT ADDRESS

**GenceTek LLC**  
1124 Turnberry Lane  
Wilmington, NC 28405

## 14. WARRANTY PROVISION

- (a) For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- 1. Time of delivery/installation quotations for individual orders.
- 2. Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- 3. Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

- (b) The above is not intended to encompass items not currently covered by the GSA Schedule contract.



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(c) The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

**15. EXPORT PACKAGING CHARGES**

N/A

**16. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE AND REPAIR**

N/A

**17. TERMS AND CONDITIONS OF INSTALLATION**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act apply.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

**18A. TERMS AND CONDITIONS OF REPAIR PARTS**

N/A

**18B. TERMS AND CONDITIONS FOR ANY OTHER SERVICES**

N/A

**19. LIST OF SERVICE DISTRIBUTION POINTS**

N/A

**20. LIST OF PARTICIPATING DEALERS**

N/A

**21. PERVENTATIVE MAINTENANCE**

N/A

**22A. SPECIAL ATTRIBUTES**

N/A

**22B. SECTION 508 COMPLIANCE STATEMENT**

GenceTek certifies that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:

Yes

No

Section 508 compliance information is available for the information and communications technology (ICT) products and services offered website address (URL): [www.GenceTek.com](http://www.GenceTek.com)



GSA Authorized Multiple Award Schedule Price List  
 GenceTek Contract Number: 47QTC A23D00E9  
 The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

**23. UNIQUE ENTITY IDENTIFIER (UEI) NUMBER**

KHCVF2K6RVX7

**24. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE**

Contractor has an active registration in the System for Award Management (SAM) database.

**SERVICES PRICE LIST**

HOURLY PRICE OFFERED TO GSA (Including IFF)						
SIN	JOB TITLE	Base Year One 9/21/23 – 9/20/24	Base Year Two 9/21/24 – 9/20/25	Base Year Three 9/21/25 – 9/20/26	Base Year Four 9/21/26 – 9/20/27	Base Year Five 9/21/27 – 9/20/28
IT Professional Services (SIN 54151S)						
54151S	Project Manager	\$119.74	\$124.53	\$129.51	\$134.69	\$140.08
54151S	Task Manager	\$105.50	\$109.72	\$114.12	\$118.68	\$123.43
54151S	**Technician I	\$39.57	\$41.15	\$42.79	\$44.50	\$46.29
54151S	**Technician II	\$46.20	\$48.05	\$49.97	\$51.97	\$54.05
54151S	**Technician III	\$53.85	\$56.01	\$58.25	\$60.57	\$62.99
54151S	Technician IV	\$66.32	\$68.97	\$71.73	\$74.60	\$77.58
54151S	Technician V	\$81.43	\$84.69	\$88.07	\$91.60	\$95.26
54151S	Service Desk Analyst I	\$38.82	\$40.37	\$41.98	\$43.67	\$45.41
54151S	Service Desk Analyst II	\$45.26	\$47.07	\$48.96	\$50.91	\$52.95
54151S	Service Desk Analyst III	\$56.01	\$58.25	\$60.57	\$62.99	\$65.51
54151S	Service Desk Manager IV	\$67.51	\$70.22	\$73.03	\$75.95	\$78.99
54151S	Service Desk Manager V	\$82.82	\$86.14	\$89.58	\$93.17	\$96.90
54151S	System Administrator I	\$69.08	\$71.84	\$74.71	\$77.70	\$80.81
54151S	System Administrator II	\$73.35	\$76.28	\$79.34	\$82.51	\$85.81
54151S	System Administrator III	\$96.18	\$100.03	\$104.03	\$108.19	\$112.52
54151S	System Administrator IV	\$105.81	\$110.04	\$114.44	\$119.01	\$123.77
54151S	System Administrator V	\$129.65	\$134.83	\$140.22	\$145.83	\$151.67
54151S	Network Analyst I	\$56.59	\$58.86	\$61.22	\$63.67	\$66.22
54151S	Network Analyst II	\$75.55	\$78.57	\$81.71	\$84.98	\$88.37
54151S	Network Analyst III	\$96.90	\$100.78	\$104.81	\$109.00	\$113.36
54151S	Network Analyst IV	\$111.76	\$116.23	\$120.88	\$125.71	\$130.74
54151S	Network Analyst V	\$136.87	\$142.35	\$148.04	\$153.96	\$160.12
54151S	Security Analyst I	\$61.74	\$64.20	\$66.77	\$69.44	\$72.22
54151S	Security Analyst II	\$81.51	\$84.78	\$88.17	\$91.70	\$95.37
54151S	Security Analyst III	\$103.66	\$107.81	\$112.12	\$116.60	\$121.27
54151S	Security Analyst IV	\$116.06	\$120.71	\$125.53	\$130.55	\$135.77
54151S	Security Analyst V	\$139.68	\$145.27	\$151.08	\$157.13	\$163.42
54151S	Software Analyst I	\$58.90	\$61.26	\$63.71	\$66.26	\$68.91
54151S	Software Analyst II	\$77.78	\$80.90	\$84.13	\$87.50	\$90.99
54151S	Software Analyst III	\$100.78	\$104.82	\$109.01	\$113.37	\$117.90
54151S	Software Analyst IV	\$112.84	\$117.36	\$122.06	\$126.94	\$132.02
54151S	Software Analyst V	\$137.12	\$142.60	\$148.30	\$154.24	\$160.40
54151S	Mission Analyst I	\$69.77	\$72.55	\$75.46	\$78.48	\$81.62
54151S	Mission Analyst II	\$75.55	\$78.57	\$81.71	\$84.98	\$88.37
54151S	Mission Analyst III	\$91.97	\$95.65	\$99.48	\$103.46	\$107.60



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HOURLY PRICE OFFERED TO GSA (Including IFF)						
SIN	JOB TITLE	Base Year One 9/21/23 – 9/20/24	Base Year Two 9/21/24 – 9/20/25	Base Year Three 9/21/25 – 9/20/26	Base Year Four 9/21/26 – 9/20/27	Base Year Five 9/21/27 – 9/20/28
54151S	Mission Analyst IV	\$97.37	\$101.27	\$105.32	\$109.53	\$113.91
54151S	Mission Analyst V	\$116.52	\$121.18	\$126.03	\$131.06	\$136.30
54151S	System Architect	\$165.86	\$172.49	\$179.40	\$186.57	\$194.04
54151S	Subject Matter Expert I	\$177.82	\$184.94	\$192.33	\$200.03	\$208.03
54151S	Subject Matter Expert II	\$208.96	\$217.32	\$226.02	\$235.05	\$244.45
54151S	Subject Matter Expert III	\$266.84	\$277.51	\$288.61	\$300.16	\$312.17
54151S	Configuration Management & Data Specialist I	\$78.99	\$82.15	\$85.43	\$88.85	\$92.40
54151S	Configuration Management & Data Specialist II	\$111.41	\$115.87	\$120.50	\$125.32	\$130.34
54151S	Quality Assurance Manager II	\$74.49	\$77.47	\$80.57	\$83.80	\$87.15
54151S	Quality Assurance Manager III	\$94.34	\$98.12	\$102.05	\$106.13	\$110.37
54151S	Implementation Manager	\$119.75	\$124.53	\$129.51	\$134.69	\$140.08
54151S	Principal Wireless Engineer	\$136.87	\$142.35	\$148.04	\$153.96	\$160.12
54151S	Wireless Engineer II	\$96.90	\$100.78	\$104.81	\$109.00	\$113.36
54151S	Wireless Engineer III	\$111.76	\$116.23	\$120.88	\$125.71	\$130.74
54151S	IT Site Manager	\$81.51	\$84.78	\$88.17	\$91.70	\$95.37
54151S	Information Technology Engineer III	-	\$92.63	\$95.32	\$98.09	\$100.93
54151S	Information Technology Specialist I	-	\$84.63	\$87.09	\$89.62	\$92.22
54151S	Information Technology Specialist III	-	\$88.08	\$90.64	\$93.27	\$95.97
54151S	Mission Analyst	-	\$155.66	\$160.17	\$164.82	\$169.59
54151S	Network Engineer	-	\$174.55	\$179.61	\$184.82	\$190.18
54151S	Program Manager	-	\$238.08	\$244.98	\$252.08	\$259.40
54151S	Project Manager	-	\$183.01	\$188.32	\$193.78	\$199.41
54151S	Subject Matter Expert	-	\$226.55	\$233.12	\$239.88	\$246.83
54151S	Systems Engineer	-	\$184.66	\$190.03	\$195.54	\$201.21

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (\*\*) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).



GSA Authorized Multiple Award Schedule Price List  
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**LABOR CATEGORY DESCRIPTIONS AND EDUCATION & EXPERIENCE REQUIREMENTS**

This section presents descriptions of service offerings by labor categories for GenceTek LLC. When determining the qualifications of an individual to fill one of the positions offered, substitutions for the education and experience requirements may be made as shown in Figure 1, Allowable Substitutions of Education and Experience.

The minimum education and experience will be met when the educational equivalencies in the tables below are considered.

**Figure 1: Allowable Substitutions of Education and Experience**

*Additional educational achievements in excess of requirements can be substituted for experience requirements:*

Required Education	Actual Education Obtained	Additional Years of Experience
MA/MS	BA/BS	4
MA/MS	HS/GED	6
BA/BS	HS/GED	2
HS/GED	None	2

Labor Category:	Project Manager (SIN 54151S)
Minimum/General Experience: Combination of eight years information technology experience, including three years of experience in a management or supervisory capacity, plus three years of experience in the functional area of the project to be managed.	
Functional Responsibility: Provides technical, administrative, and operational leadership to assigned task(s); supervises assigned staff; performs additional duties as assigned. Responsible for planning and executing a project. Prepares and maintains the project schedule and budget. Prepares and delivers status reports to the customer. Primary point of contact for the customer. Oversees all work and takes corrective action as necessary to ensure project success. Manages staffing, budget, prioritization, and other personnel matters. Capable of managing multiple task teams to support project objectives. May serve as technical lead for the project.	
Minimum Education: Bachelor's degree in Business Management, Computer Science, Engineering or in the project's functional area.	

Labor Category:	Task Manager (SIN 54151S)
Minimum/General Experience: Combination of six years information technology experience, including one year of experience in a management or technical leadership capacity, plus three years of experience in the functional area of the project to be managed.	
Functional Responsibility: Provides technical, administrative, and operational leadership to assigned task(s); supervises assigned staff; performs additional duties as assigned. Prepares and delivers status reports to the customer. Primary point of contact for the customer. Oversees all work and takes corrective action as necessary to ensure project success. Manages staffing, budget, prioritization, and other personnel matters. May serve as technical lead for the project.	
Minimum Education: Bachelor's degree in Business Management, Computer Science, Engineering or in the project's functional area.	



GSA Authorized Multiple Award Schedule Price List  
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Labor Category:	Technician I (SIN 54151S)
<b>Minimum/General Experience:</b> One year of experience in Personal Computer/Local Area Network (PC/LAN) communications hardware and software. Knowledge of desktop operating systems and applications. Knowledge of the principles, methods, and techniques used in systems administration and support. Basic knowledge of routers, switches, patch panels, concentrators, associated terminals, and related hardware and software.	
<b>Functional Responsibility:</b> Monitors and responds to complex technical hardware and software problems utilizing a variety of testing tools and techniques. May support equipment deployment and network cabling activities.	
<b>Minimum Education:</b> High School Diploma, Technical Certification, or Graduate of Technical/Trade School	

Labor Category:	Technician II (SIN 54151S)
<b>Minimum/General Experience:</b> Two years of experience in Personal Computer/Local Area Network (PC/LAN) communications hardware and software. Knowledge of desktop operating systems and applications. Knowledge of the principles, methods, and techniques used in systems administration and support. Basic knowledge of routers, switches, patch panels, concentrators, associated terminals, and related hardware and software.	
<b>Functional Responsibility:</b> Monitors and responds to complex technical hardware and software problems utilizing a variety of testing tools and techniques. May support equipment deployment and network cabling activities.	
<b>Minimum Education:</b> High School Diploma, Technical Certification, or Graduate of Technical/Trade School	

Labor Category:	Technician III (SIN 54151S)
<b>Minimum/General Experience:</b> Five years of experience in Personal Computer/Local Area Network (PC/LAN) communications hardware and software. Knowledge of desktop operating systems and applications. Knowledge of the principles, methods, and techniques used in systems administration and support. Knowledge of routers, switches, patch panels, concentrators, associated terminals, and related hardware and software.	
<b>Functional Responsibility:</b> Monitors and responds to complex technical hardware and software problems utilizing a variety of testing tools and techniques. Works independently on assigned tasks. May lead technical teams of technicians to accomplish broader objectives.	
<b>Minimum Education:</b> Bachelor's Degree, Technical Certification, or Graduate of Technical/Trade School	



GSA Authorized Multiple Award Schedule Price List  
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Labor Category:	Technician IV (SIN 54151S)
<b>Minimum/General Experience:</b> Eight years of experience in Personal Computer/Local Area Network (PC/LAN) communications hardware and software. Knowledge of desktop operating systems and applications. Knowledge of the principles, methods, and techniques used in systems administration and support. Knowledge of routers, switches, patch panels, concentrators, associated terminals, and related hardware and software.	
<b>Functional Responsibility:</b> Monitors and responds to complex technical hardware and software problems utilizing a variety of testing tools and techniques. Develop task lists and assigns work. Lead technical teams and shifts of technicians to accomplish broader objectives.	
<b>Minimum Education:</b> Bachelor's Degree, Technical Certification, or Graduate of Technical/Trade School	

Labor Category:	Technician V (SIN 54151S)
<b>Minimum/General Experience:</b> Ten years of experience in Personal Computer/Local Area Network (PC/LAN) communications hardware and software. Command of desktop operating systems and applications. Command and Knowledge of the principles, methods, and techniques used in systems administration and support. Knowledge of routers, switches, patch panels, concentrators, associated terminals, and related hardware and software.	
<b>Functional Responsibility:</b> Monitors and responds to complex technical hardware and software problems utilizing a variety of testing tools and techniques. Develop task lists and assigns work. Lead technical teams and shifts of technicians to accomplish broader objectives.	
<b>Minimum Education:</b> Bachelor's Degree, Technical Certification, or Graduate of Technical/Trade School	

Labor Category:	Service Desk Analyst I (SIN 54151S)
<b>Minimum/General Experience:</b> One year of experience in technical support. Proficiency in problem solving on technical issues.	
<b>Functional Responsibility:</b> Provides support to end users on a variety of issues. Responds to calls, email and personnel request for technical support. Documents, tracks and monitors the problem to ensure a timely resolution. Knowledgeable on commonly used concepts, practices and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions follow established procedures and do not require exercising significant independent judgement.	
<b>Minimum Education:</b> High School Diploma or equivalent	



GSA Authorized Multiple Award Schedule Price List  
 GenceTek Contract Number: 47QTCA23D00E9

<b>Labor Category:</b>	<b>Service Desk Analyst II (SIN 54151S)</b>
<b>Minimum/General Experience:</b> Two years of experience in technical support. Proficiency in problem solving on technical issues	
<b>Functional Responsibility:</b> Provides support to end users on a variety of issues. Identifies and resolves technical problems using know methods. Responds to calls, email and personnel request for technical support. Documents, tracks and monitors the problem to ensure a timely resolution. Knowledgeable on commonly used concepts, practices and procedures within a particular field. Relies on limited experience and judgement to plan and accomplish goals. Work under general supervision.	
<b>Minimum Education:</b> High School Diploma, technical certification or Help Desk Institute certificate	

<b>Labor Category:</b>	<b>Service Desk Analyst III (SIN 54151S)</b>
<b>Minimum/General Experience:</b> Four years of experience in technical support. Proficiency in problem solving on technical issues.	
<b>Functional Responsibility:</b> Provides support to end users on a variety of issues. Identifies, researches, and resolves technical problems. Responds to calls, email and personnel request for technical support. Documents, tracks and monitors the problem to ensure a timely resolution. Knowledgeable on commonly used concepts, practices and procedures within a particular field. Relies on experience and judgement to plan and accomplish goals. Performs a variety of complicated tasks. May lead tasks assigned to the Service Desk Analyst team. Reports to service desk manager or shift lead.	
<b>Minimum Education:</b> Associates Degree, Technical Certification or Help Desk Institute certificate	

<b>Labor Category:</b>	<b>Service Desk Manager IV (SIN 54151S)</b>
<b>Minimum/General Experience:</b> Six years of experience in technical support. Proficiency in problem solving on technical issues	
<b>Functional Responsibility:</b> Monitors daily operations of the service desk. Identifies, researches, and resolves complex technical problems. Creates and manages escalation procedures and ensures service levels are maintained. Relies on experience and judgement to plan and accomplish goals. Perform a variety of complicated tasks. Supervise and assign the Service Desk Analyst team. Reports to a project or service desk manager and may act as shift lead for service desk.	
<b>Minimum Education:</b> Bachelor's Degree, Technical Certification or Graduate of Technical/Trade School	



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<b>Labor Category:</b>	<b>Service Desk Manager V (SIN 54151S)</b>
<b>Minimum/General Experience:</b> Eight years of experience in technical support. Proficiency in complex problem solving on technical issues.	
<b>Functional Responsibility:</b> Monitors daily operations of the service desk. Identifies, researches, and resolves complex technical problems. Creates and manages escalation procedures and ensures service levels are maintained. Has authority for personnel actions and oversees most day-to-day operations of group. Relies on experience and judgement to plan and accomplish goals. Perform a variety of complicated tasks. Supervise the daily operations of the service desk. Reports to a manager or head of a unit/department.	
<b>Minimum Education:</b> Bachelor's Degree, Technical Certification or Graduate of Technical/Trade School	

<b>Labor Category:</b>	<b>System Administrator I (SIN 54151S)</b>
<b>Minimum/General Experience:</b> Proficiency with word processing, spreadsheets, database and other office software. Familiarity of relevant operating/software systems for task (e.g., Windows Server, SharePoint, Linux, Unix, Apache etc.).	
<b>Functional Responsibility:</b> Maintains data files and control procedures for a network application linked to a host server. Follows system security and data integrity processes. Assigns passwords and monitors use of resources. Primary job functions follow established procedures and do not require exercising significant independent judgement.	
<b>Minimum Education:</b> Bachelor's Degree, Technical Certification or Graduate of Technical/Trade School	

<b>Labor Category:</b>	<b>System Administrator II (SIN 54151S)</b>
<b>Minimum/General Experience:</b> Proficiency with word processing, spreadsheets, database and other office software. Two years of experience in administration of relevant operating/software systems for task (e.g., Windows Server, SharePoint, Linux, Unix, Apache etc.).	
<b>Functional Responsibility:</b> Maintains data files and control procedures for network application linked to a host server. Responsible for system security and data integrity. Assigns passwords and monitors use of resources. Knowledgeable to run applications on department-wide or enterprise computer system.	
<b>Minimum Education:</b> Bachelor's Degree, Technical Certification or Graduate of Technical/Trade School	



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Labor Category:	System Administrator III (SIN 54151S)
<b>Minimum/General Experience:</b> Proficiency with word processing, spreadsheets, database and other office software. Four years of experience in administration of relevant operating/software systems for task (e.g., Windows Server, SharePoint, Linux, Unix, Apache etc.).	
<b>Functional Responsibility:</b> Maintains data files and control procedures for a network application linked to a host server. Responsible for system security and data integrity. Assigns passwords and monitors use of resources. Knowledgeable to run applications on department-wide or enterprise computer systems. Installs system upgrades and patches to resolve software problems. Perform backups and recovery. Work under general supervision, and reports to a project lead or manager.	
<b>Minimum Education:</b> Bachelor's Degree, Technical Certification or Graduate of Technical/Trade School	

Labor Category:	System Administrator IV(SIN 54151S)
<b>Minimum/General Experience:</b> Proficiency with word processing, spreadsheets, database and other office software. Six years of experience in administration of relevant operating/software systems for task (e.g., Windows Server, SharePoint, Linux, Unix, Apache etc.).	
<b>Functional Responsibility:</b> Maintains data files and control procedures for a network application linked to a host server. Responsible for system security and data integrity. Assigns passwords and monitors use of resources. Knowledgeable to run applications on department-wide or enterprise computer systems. Installs new software, system upgrades, and patches to resolve software problems. Perform backups and recovery. Can lead and administer approved changes to systems within approved change control process.	
<b>Minimum Education:</b> Bachelor's Degree, Technical Certification or Graduate of Technical/Trade School	

Labor Category:	System Administrator V (SIN 54151S)
<b>Minimum/General Experience:</b> Proficiency with word processing, spreadsheets, database and other office software. Eight years of experience in administration of relevant operating/software systems for task (e.g., Windows Server, SharePoint, Linux, Unix, Apache etc.).	
<b>Functional Responsibility:</b> Maintains data files and control procedures for a network application linked to a host server. Responsible for system security and data integrity. Assigns passwords and monitors use of resources. Knowledgeable to run applications on department-wide or enterprise computer systems. Installs new software, system upgrades, and patches to resolve software problems. Perform backups and recovery. Can lead and administer approved changes to systems within approved change control process. May have "ownership" of specific systems and have designated authority to provide input or make decisions on future direction of system functionality.	
<b>Minimum Education:</b> Bachelor's Degree, Technical Certification or Graduate of Technical/Trade School	



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<b>Labor Category:</b>	<b>Network Analyst I (SIN 54151S)</b>
<b>Minimum/General Experience:</b> One year of experience with communication systems or networks.	
<b>Functional Responsibility:</b> Supports the assembly, installation, rigging and repair of operational computer network systems. Performs a variety of telecommunications or network support functions, including trouble ticket management, service order entry, and/or configuration management. Performs scheduled system maintenance activities. Participates in the resolution of systems problems. Performs all work in accordance with established standards.	
<b>Minimum Education:</b> Bachelor's degree or graduate of technical school.	

<b>Labor Category:</b>	<b>Network Analyst II (SIN 54151S)</b>
<b>Minimum/General Experience:</b> Two years of experience related to a specific engineering or computer science discipline such as: communications engineering electrical engineering, electronics engineer, or telecommunications, in support of communications systems or networks. Exposure to, or familiarity with, Government or industry processes, procedures, standards, methodologies, or tools as relative to information security.	
<b>Functional Responsibility:</b> Provides supervised support for routine activities, according to established procedures or instructions. Supports the installation, testing, maintenance, and troubleshooting of operational systems or networks. Assists with technical support for elements such as: complex processes, applications, systems, software, networks, satellites, telecommunications, facilities, or machinery. Support assistance can include, but is not limited to, elements such as: research, studies, requirements/specifications definition, analysis, assessments, planning, acquisition, design, development, integration, overseeing, testing, installation, performance tuning, operation, deployment, or maintenance. Interfaces with users during the support process and may support user training. Contributes to technical documentation. Uses basic elements of applicable methodologies, modeling/estimating techniques, tools, applications, systems, software, or databases to perform assigned tasks. Complies with the standards and organization requirements relative to cyber security.	
<b>Minimum Education:</b> Bachelor's degree or graduate of technical school.	



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Labor Category:	Network Analyst III (SIN 54151S)
<b>Minimum/General Experience:</b> Five years of experience related to a specific engineering or computer science, discipline such as: communications engineering, electrical engineering, electronics engineer, or telecommunications, in support of communication systems or networks. Familiarity with Government or industry processes, procedures, standards, methodologies, or tools relative to information security.	
<b>Functional Responsibility:</b> Provides support for work that is varied and somewhat difficult, but that involves limited responsibility. Supports the installation, testing, maintenance, and troubleshooting of operational systems or networks. Manages a variety of system/network support functions, including trouble ticket management, service order entry, and/or configuration management. Provides technical support for elements such as: complex processes, equipment, applications, systems, software, networks, satellites, telecommunications, facilities, or machinery. Support can include, but is not limited to, elements such as: research, studies, requirements/specifications definition, analysis, assessments, planning, acquisition, design, development, integration, overseeing, testing, installation, performance tuning, operation, deployment, or maintenance. Interfaces with users during the support process and may support user training. Develops/prepares technical documentation. Uses applicable methodologies, modeling/estimating techniques, tools, applications, systems, software, or databases to perform assigned tasks. Ensures compliance with the standards and organization requirements relative to cyber security. May provide staff/project supervision.	
<b>Minimum Education:</b> Bachelor's degree in Engineering, Computer Science, Information Systems, Math, Physics or other technically related discipline.	

Labor Category:	Network Analyst IV (SIN 54151S)
<b>Minimum/General Experience:</b> Eight years of experience related to a specific, engineering or computer science, discipline such as: communications engineering, electrical engineering, electronics engineer, or telecommunications in support of telecommunication systems or networks. Experience with Government or industry processes, procedures, standards, methodologies, or tools as relative to the job.	
<b>Functional Responsibility:</b> Supports the planning, analysis, design, testing, and troubleshooting of networks or operational systems. Provides comprehensive technical support and/or leadership for elements such as: complex processes, applications, systems, software, networks, satellites, telecommunications, facilities, or machinery. Performs and/or leads project planning, scope, control, management, tracking, or review activities. Support includes, but is not limited to, elements such as: research, studies, requirements/specifications definition, analysis, assessments, planning, acquisition, design, development, integration, overseeing, testing, installation, performance tuning, operation, deployment, or maintenance. Interfaces with users at all levels during the support process. Performs and/or leads technical document development/preparation. Uses applicable methodologies, modeling/estimating techniques, tools, applications, systems, software, or databases at advanced levels to perform assigned tasks. Ensures compliance with, and/or may develop, the standards and organization requirements relative to cyber security. May supervise or manage tasks/projects.	
<b>Minimum Education:</b> Bachelor's degree in Engineering, Computer Science, Information Systems, Math, Physics, or other technically related discipline.	



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<b>Commercial Job Title:</b>	<b>Network Analyst V (SIN 54151S)</b>
<b>Minimum/General Experience:</b> Ten years of experience in support of telecommunication systems or networks.	
<b>Functional Responsibility:</b> Provides expert technical support and/or leadership for difficult assignments in the planning, analysis, design, testing, and troubleshooting of networks or operational systems. Performs and/or leads systems planning, information planning, and analysis in support of telecommunications support functions, including trouble ticket management, service order entry, and/or configuration management. Tests processes and data models in support of the planning and analysis efforts using both manual and automated tools. Evaluates system problems of workflow, organization, and planning. Supervises that appropriate corrective action is taken. Knowledgeable of applicable telecommunications engineering techniques and the use of automated support tools. Performs all work in accordance with established standards. May supervise or manage tasks/projects.	
<b>Minimum Education:</b> Bachelor's degree in Engineering, Computer Science, Information Systems, Math, Physics, or other technically related discipline.	

<b>Labor Category:</b>	<b>Security Analyst I (SIN 54151S)</b>
<b>Minimum/General Experience:</b> One year of experience with maintenance of computer systems and networks. Experience in configuring Commercial off-the-shelf (COTS) software to operate on specific hardware. Experience in performing simple routine engineering tasks using detailed procedures and under close supervision.	
<b>Functional Responsibility:</b> Monitors computer and network traffic. Analyzes network traffic activity and system logs to determine cause of problem. Reports and tracks network and system problems. Resolves simple computer software and hardware problems. Coordinates with other IT groups to resolve more complex problems.	
<b>Minimum Education:</b> Associates Degree in Engineering/Computer Science or related field.	

<b>Labor Category:</b>	<b>Security Analyst II (SIN 54151S)</b>
<b>Minimum/General Experience:</b> Two years of technical information technology experience, including 2 years of information systems security experience.	
<b>Functional Responsibility:</b> Evaluates the security posture of computers and networks. Responds to network and system intrusive activity. Analyzes network traffic and system logs to determine corrective action. Implements countermeasures and operates security tools. Performs remote maintenance of security agents, sensors, tools, and systems. Monitors and responds to complex technical hardware and software problems utilizing a variety of tools and techniques. Acts as the interface with vendor support service groups.	
<b>Minimum Education:</b> Associates Degree in Engineering/Computer Science or related field	



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<b>Labor Category:</b>	<b>Security Analyst III (SIN 54151S)</b>
<b>Minimum/General Experience:</b> Five years of technical information technology experience, including 4 years of information systems security experience.	
<b>Functional Responsibility:</b> Performs all procedures necessary to ensure the protection of information and information systems from intentional or inadvertent access, disruption, or destruction. May be involved with databases, networks, stand-alone microcomputers, mainframes, or minicomputers. Interfaces with the user community to understand their security needs and implements procedures to provide support. Ensures that the user community understands and adheres to necessary procedures to maintain security. Conducts product evaluations to determine the level of security they provide.	
<b>Minimum Education:</b> Bachelor's degree in Engineering/Computer Science or a related field.	

<b>Labor Category:</b>	<b>Security Analyst IV (SIN 54151S)</b>
<b>Minimum/General Experience:</b> Eight years of technical information technology experience, including 6 years of information systems security experience.	
<b>Functional Responsibility:</b> Performs all procedures necessary to ensure the safety of information systems assets and to protect systems from intentional or inadvertent access or destruction. May be involved with databases, networks, stand-alone microcomputers, mainframes, or minicomputers. Interfaces with the user community to understand their security needs and implements procedures to provide support. Ensures that the user community understands and adheres to necessary procedures to maintain security. Conducts evaluation of the level of security provided. Conduct required security audits and certifications. Assists in the development of policy and accreditation roadmaps. Advises on compliance with federal security directives.	
<b>Minimum Education:</b> Bachelor's degree in Engineering/Computer Science or a related field.	

<b>Labor Category:</b>	<b>Security Analyst V (SIN 54151S)</b>
<b>Minimum/General Experience:</b> Ten years of technical information technology experience, including 8 years of information systems security experience.	
<b>Functional Responsibility:</b> Performs all procedures necessary to ensure the safety of information systems assets and to protect systems from intentional or inadvertent access or destruction. May be involved with databases, networks, stand-alone microcomputers, mainframes, or minicomputers. Interfaces with the user community to understand their security needs and implements procedures to provide support. Ensures that the user community understands and adheres to necessary procedures to maintain security. Conducts evaluation of the level of security provided. Conduct required security audits and certifications. Assists in the development of policy and accreditation roadmaps. Advises on compliance with federal security directives.	
<b>Minimum Education:</b> Master's degree in Engineering/Computer Science or a related field.	



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Labor Category:	Software Analyst I (SIN 54151S)
<b>Minimum/General Experience:</b> Knowledge of applications software development activities. Competent to work at a high technical level for most phases of applications systems analysis and programming activities.	
<b>Functional Responsibility:</b> Works under general direction. Formulates/defines system scope and objectives. Devises or modifies procedures to solve moderately complex problems considering computer equipment capacity and limitations. Codes, tests, debugs, and documents computer programs. Participates in related areas, such as database design, implementation, integration, management, and maintenance, and evaluation of commercial off-the-shelf (COTS) products.	
<b>Minimum Education:</b> Bachelor's degree in Engineering/Computer Science or area related to the project's functional requirement.	

Labor Category:	Software Analyst II (SIN 54151S)
<b>Minimum/General Experience:</b> Two years of technical experience in applications software development, one of which is in systems analysis. Competent to work at a high technical level for most phases of applications systems analysis and programming activities. Knowledge of software languages, including Hypertext Markup Language (HTML), JAVA, JavaScript, Python, CSS, SQL, NoSQL, C#, Perl, or other languages as required. Competent to work in most phases of database or application development.	
<b>Functional Responsibility:</b> Works under general direction. Formulates/defines system scope and objectives. Devises or modifies procedures to solve moderately complex problems considering computer equipment capacity and limitations. Codes, tests, debugs, and documents computer programs. Participates in related areas, such as database or application design, implementation, integration, management, and maintenance, and evaluation of commercial off-the-shelf (COTS) products.	
<b>Minimum Education:</b> Bachelor's degree in Engineering/Computer Science or area related to the project's functional requirement.	



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<b>Labor Category:</b>	<b>Software Analyst III (SIN 54151S)</b>
<b>Minimum/General Experience:</b> Five years of technical experience in applications software development, three of which are in systems analysis, and 1 year of which is acting as technical lead. Has a good understanding of the business or function for which the application is designed. Knowledge of software languages, such as HyperText Markup Language (HTML), JAVA, JavaScript, Python, CSS, SQL, NoSQL, C#, Perl, or other languages as required. Competent to work at a high level for all phases of system/database development/management.	
<b>Functional Responsibility:</b> Works under general direction. Formulates/defines system scope and objectives. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations. Prepares detailed specifications from which programs will be written. Designs, codes, tests, debugs, and documents programs. Participates in related areas, such as design, implementation, integration, management, and maintenance of complex databases, with respect to the operating system, access methods, access time, device allocation, validation checks, organization, protection and security, documentation, guidelines, and statistical methods; evaluation of commercial off-the-shelf (COTS) products; and analysis of hardware/software issues. May provide guidance to other developers.	
<b>Minimum Education:</b> Bachelor's degree in Engineering/Computer Science or area related to the project's functional requirement.	

<b>Labor Category:</b>	<b>Software Analyst IV (SIN 54151S)</b>
<b>Minimum/General Experience:</b> Eight years of technical experience in applications software development, three of which are in systems analysis, and 1 year of which is acting as technical lead. Has a good understanding of the business or function for which the application is designed. Proficient with software languages, such as HyperText Markup Language (HTML), JAVA, JavaScript, Python, CSS, SQL, NoSQL, C#, Perl or other languages as required. Competent to work at a high level for all phases of system/database development/management.	
<b>Functional Responsibility:</b> Plans, directs and monitors the work of team members. Sets priorities to meet the needs of users. Formulates/defines system scope and objectives. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations. Prepares detailed specifications from which programs will be written. Designs, codes, tests, debugs, and documents those programs. Participates in related areas, such as such as design, implementation, integration, management, and maintenance of complex databases, with respect to the operating system, access methods, access time, device allocation, validation checks, organization, protection and security, documentation, guidelines, and statistical methods; evaluation of commercial off-the-shelf (COTS) products; and analysis of hardware/software issues. May direct the work of other developers.	
<b>Minimum Education:</b> Bachelor's degree in Engineering/Computer Science or area related to the project's functional requirement.	



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Labor Category:	Software Analyst V (SIN 54151S)
<p><b>Minimum/General Experience:</b>            Ten years of technical experience in applications software development, three of which are in systems analysis, and 1 year of which is acting as technical lead. Has a good understanding of the business or function for which the application is designed. Proficient with software languages such as HyperText Markup Language (HTML), JAVA, JavaScript, Python, CCS, SQL, NoSQL, C#, Perl or other languages as required. Competent to work at a high level for all phases of system/database development/management.</p>	
<p><b>Functional Responsibility:</b>            Plans, directs and monitors the work of team members. Sets priorities to meet the needs of users. Formulates/defines system scope and objectives. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations. Prepares detailed specifications from which programs will be written. Designs, codes, tests, debugs, and documents those programs. Participates in related areas, such as such as design, implementation, integration, management, and maintenance of complex databases, with respect to the operating system, access methods, access time, device allocation, validation checks, organization, protection and security, documentation, guidelines, and statistical methods; evaluation of commercial off-the-shelf (COTS) products; and analysis of hardware/software issues. Directs the work of other developers.</p>	
<p><b>Minimum Education:</b>            Master's degree in Engineering/Computer Science or area related to the project's functional requirement.</p>	

Labor Category:	Mission Analyst I (SIN 54151S)
<p><b>Minimum/General Experience:</b>            One year of experience solving computer, business, scientific, engineering, policy/compliance or other discipline system/process problems. Has knowledge of commonly used information technology concepts, practices, and procedures within a particular field. Follows instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision and guidance. Exposure to, or familiarity with, Government or industry processes, procedures, standards, methodologies, or tools as relative to the technical assignment.</p>	
<p><b>Functional Responsibility:</b>            Provides supervised support for routine activities, according to established procedures or instructions. Assists with technical support for elements such as: complex processes, structural elements, electric/electronic components, equipment, applications, systems, software, networks, satellites, telecommunications, facilities, or machinery. Support assistance can include, but is not limited to, elements such as: research, studies, requirements/specifications definition, analysis, assessments, planning, acquisition, design, development, integration, overseeing, manufacture, construction, testing, installation, performance tuning, operation, deployment, or maintenance. Interfaces with users during the support process and may support user training. Contributes to technical documentation. Uses basic elements of applicable methodologies, modeling/estimating techniques, tools, applications, systems, software, or databases to perform assigned tasks. Complies with the standards and organization requirements relative to specific assignments.</p>	
<p><b>Minimum Education:</b>            Associate's degree in Computer Science, Information Systems, Math, Physics, Engineering or other applicable discipline.</p>	



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Labor Category:	Mission Analyst II (SIN 54151S)
<p><b>Minimum/General Experience:</b>            Two years of experience solving computer, business, scientific, engineering, policy/compliance or other discipline system/process problems. Has knowledge of commonly used information technology concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision and guidance. Exposure to, or familiarity with, Government or industry processes, procedures, standards, methodologies, or tools as relative to the technical assignment.</p>	
<p><b>Functional Responsibility:</b>            Provides supervised support for routine activities, according to established procedures or instructions. Assists with technical support for elements such as: complex processes, structural elements, electric/electronic components, equipment, applications, systems, software, networks, satellites, telecommunications, facilities, or machinery. Support assistance can include, but is not limited to, elements such as: research, studies, requirements/specifications definition, analysis, assessments, planning, acquisition, design, development, integration, overseeing, manufacture, construction, testing, installation, performance tuning, operation, deployment, or maintenance. Interfaces with users during the support process and may support user training. Contributes to technical documentation. Uses basic elements of applicable methodologies, modeling/estimating techniques, tools, applications, systems, software, or databases to perform assigned tasks. Complies with the standards and organization requirements relative to specific assignments.</p>	
<p><b>Minimum Education:</b>            Bachelor's degree in Computer Science, Information Systems, Math, Physics, Engineering or other applicable discipline.</p>	

Labor Category:	Mission Analyst III (SIN 54151S)
<p><b>Minimum/General Experience:</b>            Five years of experience solving computer, business, scientific, engineering, policy/compliance or other discipline system/process problems. Has knowledge of commonly used information technology concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision and guidance. Exposure to, or familiarity with, Government or industry processes, procedures, standards, methodologies, or tools as relative to the technical assignment.</p>	
<p><b>Functional Responsibility:</b>            Provides support for work that is varied and somewhat difficult, but that involves limited responsibility. Provides technical support for elements such as: complex processes, structural elements, electric/electronic components, equipment, applications, systems, software, networks, satellites, telecommunications, facilities, or machinery. Support can include, but is not limited to, elements such as: research, studies, requirements/specifications definition, analysis, assessments, planning, acquisition, design, development, integration, overseeing, manufacture, construction, testing, installation, performance tuning, operation, deployment, or maintenance. Interfaces with users during the support process and may support user training. Develops/prepares technical documentation. Uses applicable methodologies, modeling/estimating techniques, tools, applications, systems, software, or databases to perform assigned tasks. Ensures compliance with the standards and organization requirements relative to specific assignments. May provide staff/project supervision.</p>	
<p><b>Minimum Education:</b>            Bachelor's degree in Computer Science, Information Systems, Math, Physics, Engineering or other applicable discipline.</p>	



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Labor Category:	Mission Analyst IV (SIN 54151S)
<p><b>Minimum/General Experience:</b>            Eight years of experience solving computer, business, scientific, engineering, policy/compliance or other discipline system/process problems. Has command of commonly used information technology concepts, practices, and procedures within a particular field. Develops instructions and establishes guidelines to perform the functions of the job. Works independently at the direction of supervisors. Expertise with Government or industry processes, procedures, standards, methodologies, or tools as relative to the technical assignment.</p>	
<p><b>Functional Responsibility:</b>            Provides comprehensive technical support and/or leadership for elements such as: complex processes, structural elements, electric/electronic components, equipment, applications, systems, software, networks, satellites, telecommunications, facilities, or machinery. Performs and/or leads project planning, scope, control, management, tracking, or review activities. Support includes, but is not limited to, elements such as: research, studies, requirements/specifications definition, analysis, assessments, planning, acquisition, design, development, integration, overseeing, manufacture, construction, testing, installation, performance tuning, operation, deployment, or maintenance. Interfaces with users at all levels during the support process. Performs and/or leads technical document development/preparation. Uses applicable methodologies, modeling/estimating techniques, tools, applications, systems, software, or databases at advanced levels to perform assigned tasks. Ensures compliance with, and/or may develop, the standards and organization requirements relative to specific assignments. May supervise or manage tasks/projects.</p>	
<p><b>Minimum Education:</b>            Master's degree in Computer Science, Information Systems, Math, Physics, Engineering or other applicable discipline.</p>	

Labor Category:	Mission Analyst V (SIN 54151S)
<p><b>Minimum/General Experience:</b>            Ten years of experience solving computer, business, scientific, engineering, policy/compliance or other discipline system/process problems. Has command and in-depth knowledge of commonly used information technology information technology concepts, practices, and procedures within a particular field. Develops instructions, establishes guideline, sets policy to perform the functions of the job. Supervises others in the assignment of work assigned duties and responsibilities. Expertise with Government or industry processes, procedures, standards, methodologies, or tools as relative to the technical assignment.</p>	
<p><b>Functional Responsibility:</b>            Expert technical support and/or leadership for difficult assignment that center on complex processes, structural elements, electric/electronic components, equipment, applications, systems, software, networks, satellites, telecommunications, facilities, or machinery. Performs and/or leads project planning, scope, control, management, tracking, or review activities. Support includes, but is not limited to, elements such as: research, studies, requirements/specifications definition, analysis, assessments, planning, acquisition, design, development, integration, overseeing, manufacture, construction, testing, installation, performance tuning, operation, deployment, or maintenance. Interfaces with users at all levels during the support process. Performs and/or leads technical document development/preparation. Uses applicable methodologies, modeling/estimating techniques, tools, applications, systems, software, or databases at advanced levels to perform assigned tasks. Ensures compliance with, and/or may develop, the standards and organization requirements relative to specific assignments. May supervise or manage tasks/projects.</p>	
<p><b>Minimum Education:</b>            Master's degree in Computer Science, Information Systems, Math, Physics, Engineering or other applicable discipline.</p>	



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Labor Category:	System Architect (SIN 54151S)
<b>Minimum/General Experience:</b> Ten years of experience solving computer, business, scientific, engineering, policy/compliance or other discipline system/process problems. Developed instructions, established guideline, set policy to perform the functions of previous efforts. Supervised others in the assignment of work assigned duties and responsibilities. Expertise with Government or industry processes, procedures, standards, methodologies, or tools as relative to the technical assignment.	
<b>Functional Responsibility:</b> Performs complex software/system design activities integrating multiple technologies. Provides architectural guidelines for all software/system design activities to current and future technological environments. Maintains state-of-the-art knowledge of technologies, planning, design, and analysis methodologies. Expert technical support and/or leadership for difficult assignment that center on complex processes, structural elements, electric/electronic components, equipment, applications, systems, software, networks, satellites, telecommunications, facilities, or machinery. Performs and/or leads project planning, scope, control, management, tracking, or review activities. May supervise or manage tasks/projects.	
<b>Minimum Education:</b> Master's degree in Computer Science, Information Systems, Math, Physics, Engineering or other applicable discipline.	

Labor Category:	Subject Matter Expert I (SIN 54151S)
<b>Minimum/General Experience:</b> 10 years relevant experience	
<b>Functional Responsibility:</b> Provide expert technical guidance of specialized applications, operational environments, systems analysis, design, integration, documentation and implementation regarding technical and business goals and provide detailed recommendation to accomplish goals. Contribute to planning, analysis, testing, integration, documentation and presentation of all systems development and enhancement. Compose technical documents that may include user manuals, training guides, specifications, and white papers. May require interim or active security clearance.	
<b>Minimum Education:</b> Bachelor's degree in Information Systems, Engineering, Business or relevant field. Master's degree preferred	
<b>Certification Requirement:</b> Certification or specialized training in the related technical subject matter.	

Labor Category:	Subject Matter Expert II (SIN 54151S)
<b>Minimum/General Experience:</b> 12 years of specialized technical experience in a functional area of expertise	
<b>Functional Responsibility:</b> Provides expert consultative support to a functional technical area of the project. Develops solutions to complex problems. Works closely with management and engineering teams to identify the best technological solution to technical issues. Provide expert guidance and direction at the expert level for very difficult areas requiring innovation, research, or for tasks involving policy at a high level affecting large organizations or populations. Is recognized by his/her peers as an expert in a particular field and consulted on strategic decisions by senior staff.	
<b>Minimum Education:</b> Master's degree in relevant technical discipline or functional area	
<b>Certification Requirement:</b> Certification or specialized training in the related technical subject matter.	



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Labor Category:	Subject Matter Expert III (SIN 54151S)
<b>Minimum/General Experience:</b> 15 years of specialized technical experience in a functional area of expertise	
<b>Functional Responsibility:</b> Provides expert consultative support to a functional technical area of the project. Develops solutions to complex problems. Works closely with the engineers to identify the best technological solution to technical issues. Provide expert guidance and direction at the expert level for very difficult areas requiring innovation, research, or for tasks involving policy at a high-level affecting strategy at the departmental or agency level. Is recognized by industry or by the standards bodies as an expert in a particular field and consulted on strategic decisions by senior staff.	
<b>Minimum Education:</b> Master's degree in relevant technical discipline or functional area	
<b>Certification Requirement:</b> Certification or specialized training in the related technical subject matter.	

Labor Category:	Configuration Mgmt. & Data Specialist I (SIN 54151S)
<b>Minimum/General Experience:</b> One year of experience in a functional area of expertise	
<b>Functional Responsibility:</b> Knowledge of Configuration Management applied to DoD programs and may perform the following tasks under supervision: Manage and control the program baseline. Provide baseline identification for developing and released software products; provide a snapshot of dynamically changing software; tracks concurrent modification of items (i.e., modules); ensure the orderly release and implementation of new or revised software products. Administer and maintain configuration management tools. Perform CDRL scheduling, reviewing, receiving/logging, and GFE/GFI and purchased material.  Perform Configuration Management functions to include configuration identification, configuration control (change control), configuration status accounting, audits and reviews and release processing. Document and manage Configuration Management Plans, CM Audit Reports, and related CDRLs. Maintain control of changes to specifications, design data, implementation documentation, source code, object code, test documentation, and other documentation. Ensure a consistent mapping among the documentation and code associated with all versions of program related software. Maintain records of GFE/GFI. Assist in the production, delivery, and logistics of CDRLs and other government deliverables.	
<b>Minimum Education:</b> Bachelor's degree in relevant discipline or functional area.	



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<b>Labor Category:</b>	<b>Configuration Mgmt. &amp; Data Specialist II (SIN 54151S)</b>
<b>Minimum/General Experience:</b> 4 years of specialized experience in a functional area of expertise	
<b>Functional Responsibility:</b> Knowledge and experience working Configuration Management for DoD programs and may perform the following tasks under limited supervision: Manage and control the program baseline. Provide baseline identification for developing and released software products; provide a snapshot of dynamically changing software; tracks concurrent modification of items (i.e., modules); ensure the orderly release and implementation of new or revised software products. Administer and maintain configuration management tools. Perform CDRL scheduling, reviewing, receiving/logging, and GFE/GFI and purchased material.  Perform Configuration Management functions to include configuration identification, configuration control (change control), configuration status accounting, audits and reviews and release processing. Document and manage Configuration Management Plans, CM Audit Reports, and related CDRLS. Maintain control of changes to specifications, design data, implementation documentation, source code, object code, test documentation, and other documentation. Ensure a consistent mapping among the documentation and code associated with all versions of program related software. Maintain records of GFE/GFI. Assist in the production, delivery, and logistics of CDRLs and other government deliverables.	
<b>Minimum Education:</b> Bachelor's degree in relevant discipline or functional area.	

<b>Labor Category:</b>	<b>Quality Assurance Manager II (54151S, 541519ICAM &amp; 541519PIV)</b>
<b>Minimum/General Experience:</b> 2 years of specialized experience in a functional area of expertise	
<b>Functional Responsibility:</b> Develops, implements, and maintains quality assurance/configuration management programs in support of a variety of software, hardware, and IT services. Establishes standards for life cycle, documentation, development methods, testing, and maintenance. Develops and defines major and minor characteristics of quality/configuration management (including metrics and scoring parameters) and determines requisite quality control/configuration management resources for an actual task order. Conducts or participates in formal and informal reviews at predetermined points throughout the system life cycle. Serves as liaison between Program Management and other functional groups to resolve issues regarding quality assurance/configuration management. Reviews and evaluates software products and services for adherence to government directives, standards, and guidelines. May provide task direction and guidance to less experienced team members.	
<b>Minimum Education:</b> Bachelor's degree in relevant discipline or functional area.	



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<b>Labor Category:</b>	<b>Quality Assurance Manager III (54151S)</b>
<b>Minimum/General Experience:</b> 4 years of specialized experience in a functional area of expertise	
<b>Functional Responsibility:</b> Develops, implements, and maintains quality assurance/configuration management programs in support of a variety of software, hardware, and IT services. Establishes standards for life cycle, documentation, development methods, testing, and maintenance. Develops and defines major and minor characteristics of quality/configuration management (including metrics and scoring parameters) and determines requisite quality control/configuration management resources for an actual task order. Conducts or participates in formal and informal reviews at predetermined points throughout the system life cycle. Serves as liaison between Program Management and other functional groups to resolve issues regarding quality assurance/configuration management. Reviews and evaluates software products and services for adherence to government directives, standards, and guidelines. May provide task direction and guidance to less experienced team members.	
<b>Minimum Education:</b> Bachelor's degree in relevant discipline or functional area.	

<b>Labor Category:</b>	<b>Implementation Manager (SIN 54151S)</b>
<b>Minimum/General Experience:</b> Combination of eight years information technology experience, including three years of experience in a management or supervisory capacity, plus three years of experience in the functional area of the project to be managed.	
<b>Functional Responsibility:</b> Provides technical, administrative, and operational leadership to assigned wireless mobility solution task(s); supervises assigned staff; performs additional duties as assigned. Responsible for planning and executing a project. Prepares and maintains the project schedule and budget. Prepares and delivers status reports to the customer. Primary point of contact for the customer. Oversees all work and takes corrective action as necessary to ensure project success. Manages staffing, budget, prioritization, and other personnel matters. Capable of managing multiple task teams to support wireless mobility project objectives. May serve as technical lead for the project.	
<b>Minimum Education:</b> Bachelor's degree in Business Management, Computer Science, Engineering or in the project's functional area, or commensurate industry experience.	



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<b>Labor Category:</b>	Principal Wireless Engineer (SIN 54151S)
<b>Minimum/General Experience:</b> Ten years of experience in support of telecommunication systems or networks.	
<b>Functional Responsibility:</b> Provides expert technical support and/or leadership for difficult assignments in the planning, analysis, design, testing, and troubleshooting of wireless networks or operational systems. Performs and/or leads systems planning, information planning, and analysis in support of wireless support functions, including trouble ticket management, service order entry, and/or configuration management. Tests processes and data models in support of the planning and analysis efforts using both manual and automated tools. Evaluates wireless system problems of workflow, organization, and planning. Supervises that appropriate corrective action is taken. Knowledgeable of applicable wireless engineering techniques and the use of automated support tools. Performs all work in accordance with established standards. May supervise or manage wireless tasks/projects.	
<b>Minimum Education:</b> Bachelor's degree in Engineering, Computer Science, Information Systems, Math, Physics, or other engineering related discipline or commensurate industry experience. <b>One of the following Required:</b> CCNA, CCNA Wireless, or CWTS, or CWNP (Certified Wireless Network Professional) Certification, familiarity with Wireless Design Survey Tools (e.g: AirMagnet, Ekahau)	

<b>Labor Category:</b>	Wireless Engineer II (SIN 54151S)
<b>Minimum/General Experience:</b> Five years of experience related to a specific engineering or computer science, discipline such as: communications engineering, electrical engineering, electronics engineer, or telecommunications, in support of communication systems or networks. Familiarity with Government or industry processes, procedures, standards, methodologies, or tools relative to information security.	
<b>Functional Responsibility:</b> Provides support for work that is varied and somewhat difficult, but that involves limited responsibility. Supports the installation, testing, maintenance, and troubleshooting of wireless operational systems or networks. Manages a variety of wireless system/network support functions, including trouble ticket management, service order entry, and/or configuration management. Provides technical support for wireless elements such as: complex processes, equipment, applications, systems, software, networks, satellites, telecommunications, facilities, or machinery. Support can include, but is not limited to, wireless elements such as: research, studies, requirements/specifications definition, analysis, assessments, planning, acquisition, design, development, integration, overseeing, testing, installation, performance tuning, operation, deployment, or maintenance. Interfaces with users during the support process and may support user training. Develops/prepares technical documentation. Uses applicable methodologies, modeling/estimating techniques, tools, applications, systems, software, or databases to perform assigned tasks. Ensures compliance with the standards and organization requirements relative to wireless mobility solutions. May provide staff/project supervision.	
<b>Minimum Education:</b> Bachelor's degree in Engineering, Computer Science, Information Systems, Math, Physics, or other engineering related discipline, or commensurate industry experience. <b>Preferred but not required:</b> CWTS (Certified Wireless Technology Specialist) or CCNA Wireless Certifications, familiarity with Wireless Design Survey Tools (e.g: AirMagnet Fluke, Ekahau)	



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<b>Labor Category:</b>	<b>Wireless Engineer III (SIN 54151S)</b>
<b>Minimum/General Experience:</b>	
Eight years of experience related to a specific, engineering or computer science, discipline such as: communications engineering, electrical engineering, electronics engineer, or telecommunications in support of telecommunication systems or networks. Experience with Government or industry processes, procedures, standards, methodologies, or tools as relative to the job.	
<b>Functional Responsibility:</b>	
Supports the planning, analysis, design, testing, and troubleshooting of wireless mobility networks or operational systems. Provides comprehensive technical support and/or leadership for wireless mobility elements such as: complex processes, applications, systems, software, networks, satellites, telecommunications, facilities, or machinery. Performs and/or leads project planning, scope, control, management, tracking, or review activities. Support includes, but is not limited to, elements such as: research, studies, requirements/specifications definition, analysis, assessments, planning, acquisition, design, development, integration, overseeing, testing, installation, performance tuning, operation, deployment, or maintenance. Interfaces with users at all levels during the support process. Performs and/or leads technical document development/preparation. Uses applicable wireless methodologies, modeling/estimating techniques, tools, applications, systems, software, or databases at advanced levels to perform assigned tasks. Ensures compliance with, and/or may develop, the standards and organization requirements relative to wireless mobility solutions. May supervise or manage tasks/projects.	
<b>Minimum Education:</b>	
Bachelor's degree in Engineering, Computer Science, Information Systems, Math, Physics, or other engineering related discipline.	
<b>Preferred but not required:</b> CWNP (Certified Wireless Network Professional) Certification, familiarity with Wireless Design Survey Tools (e.g: AirMagnet Fluke, Ekahau)	

<b>Labor Category:</b>	<b>IT Site Manager (SIN 54151S)</b>
<b>Minimum/General Experience:</b>	
Ten years of experience in Personal Computer/Local Area Network (PC/LAN) communications hardware and software. Command of desktop operating systems and applications. Command and Knowledge of the principles, methods, and techniques used in systems administration and support. Knowledge of routers, switches, patch panels, concentrators, associated terminals, and related hardware and software.	
<b>Functional Responsibility:</b>	
Monitors and responds to complex technical wireless mobility hardware and software problems utilizing a variety of testing tools and techniques. Develop task lists and assigns work. Lead technical teams and shifts of technicians to accomplish broader wireless mobility objectives.	
<b>Minimum Education:</b>	
Bachelor's Degree, Technical Certification, or Graduate of Technical/Trade School, or commensurate industry experience.	



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<b>Labor Category:</b>	Information Technology Engineer III (SIN 54151S)
<b>Minimum/General Experience:</b> Three (3) years	
<b>Functional Responsibility:</b> Responsible for the completion of long-term IT engineering projects. Performs engineering design evaluations and works to complete projects within budget and scheduling restraints. Develops, implements, and monitors information systems policies and controls to ensure data accuracy, security, and regulatory compliance. Reviews reports of computer and peripheral equipment production, malfunction, and maintenance to determine and address problems. Develops software and IT engineering plans under supervision.	
<b>Minimum Education:</b> Bachelor's Degree	

<b>Labor Category:</b>	Information Technology Specialist I (SIN 54151S)
<b>Minimum/General Experience:</b> One (1) year	
<b>Functional Responsibility:</b> Collects data in accordance with plans developed by others. Verifies and analyzes data to identify trends and relationships as well as current and potential technical and management problems. Formulates IT solutions based on provided business requirements or needs. Conducts assessments in conjunction with major upgrades, new service rollouts or migrations. Drafts reports of findings along with related documentation. Performs various IT implementation, planning, design or deployment functions in support of larger IT efforts. Tests basic IT systems and applications.	
<b>Minimum Education:</b> Bachelor's Degree	

<b>Labor Category:</b>	Information Technology Specialist III (SIN 54151S)
<b>Minimum/General Experience:</b> Four (4) years	
<b>Functional Responsibility:</b> Collects data in accordance with plans developed by others. Verifies and analyzes complex data to identify trends and relationships as well as current and potential technical and management problems. Formulates IT solutions based on provided business requirements or needs. Conducts assessments in conjunction with major upgrades, new service rollouts or migrations. Drafts reports of findings along with related documentation. Produces network and infrastructure diagrams. Performs various expert-level IT implementation, planning, design or deployment functions either in a standalone role or in support of larger IT efforts. Tests complex IT systems and applications.	
<b>Minimum Education:</b> Bachelor's Degree	



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<b>Labor Category:</b>	Mission Analyst (SIN 54151S)
<b>Minimum/General Experience:</b>	Three (3) years
<b>Functional Responsibility:</b>	Provides support for routine activities, according to established procedures or instructions. Assists with technical support for elements such as: complex processes, structural elements, electric/electronic components, cybersecurity, information assurance, equipment, applications, systems, software, hardware, networks, satellites, telecommunications, facilities, or machinery. Support assistance can include, but is not limited to, elements such as: research, studies, requirements/specifications definition, analysis, assessments, planning, acquisition, design, development, integration, manufacture, construction, testing, installation, performance tuning, operation, deployment, or maintenance. Interfaces with users during the support process and may support user training. Contributes to technical documentation. Uses basic elements of applicable methodologies, modeling/estimating techniques, tools, applications, systems, software, or databases to perform assigned tasks. Complies with the standards and organization requirements relative to specific assignments.
<b>Minimum Education:</b>	Bachelor's Degree

<b>Labor Category:</b>	Network Engineer (SIN 54151S)
<b>Minimum/General Experience:</b>	Four (4) years
<b>Functional Responsibility:</b>	Responsible for or assists with the assembly, installation, configuration, rigging and repair of computer network systems, infrastructure, or network tools. Performs a variety of telecommunications or network support functions, including trouble ticket management, service order entry, and/or configuration management. Performs scheduled system maintenance activities. Participates in the resolution of systems problems. Performs all work in accordance with established standards.
<b>Minimum Education:</b>	Bachelor's Degree

<b>Labor Category:</b>	Program Manager (SIN 54151S)
<b>Minimum/General Experience:</b>	Five (5) years
<b>Functional Responsibility:</b>	Responsible for managing very complex and/or high-risk programs; supervises assigned staff; performs business development activities; performs additional duties as assigned. Prepares and maintains the program integrated schedule and budget. Prepares and delivers status reports to the customer. Primary point of contact for the customer. Oversees all work and takes corrective action as necessary to ensure project success. Manages staffing, budget, prioritization, and other personnel matters.
<b>Minimum Education:</b>	Bachelor's Degree



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<b>Labor Category:</b>	Project Manager (SIN 54151S)
<b>Minimum/General Experience:</b> Three (3) years	
<b>Functional Responsibility:</b> Provides technical, administrative, and operational leadership to assigned task(s); supervises assigned staff; performs additional duties as assigned. Responsible for planning and executing a project. Prepares and maintains the project schedule and budget. Prepares and delivers status reports to the customer. Primary point of contact for the customer. Oversees all work and takes corrective action as necessary to ensure project success. Manages staffing, budget, prioritization, and other personnel matters. Capable of managing multiple task teams to support project objectives. May serve as technical lead for the project.	
<b>Minimum Education:</b> Bachelor's Degree	

<b>Labor Category:</b>	Subject Matter Expert (SIN 54151S)
<b>Minimum/General Experience:</b> Four (4) years	
<b>Functional Responsibility:</b> Provide expert technical guidance of specialized applications, operational environments, systems analysis, design, integration, documentation and implementation regarding technical and business goals and provide detailed recommendation to accomplish goals. Contribute to planning, analysis, testing, integration, documentation and presentation of all systems development and enhancement. Compose technical documents that may include user manuals, training guides, specifications, security plans, cybersecurity artifacts, and white papers.	
<b>Minimum Education:</b> Bachelor's Degree	

<b>Labor Category:</b>	Systems Engineer (SIN 54151S)
<b>Minimum/General Experience:</b> Five (5) years	
<b>Functional Responsibility:</b> Responsible for or assists with the planning and engineering of an organization's systems infrastructure. Includes the implementation and design of hardware and software. Monitors the performance of systems. Relies on experience and judgment to plan and accomplish goals. Relevant experience demonstrating familiarity with standard systems engineering concepts, practices, and procedures. Performs all work in accordance with established standards	
<b>Minimum Education:</b> Bachelor's Degree	



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BLANKET PURCHASE AGREEMENT (BPAs)

**BEST VALUE  
BLANKET PURCHASE AGREEMENT  
FEDERAL SUPPLY SCHEDULE**

**(Insert Customer Name)**

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and GenceTek LLC enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) \_\_\_\_\_.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

\_\_\_\_\_  
**Ordering Activity**                      **Date**

\_\_\_\_\_  
**Contractor**                              **Date**



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BPA NUMBER \_\_\_\_\_

**(CUSTOMER NAME)**  
**BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.



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**CONTRACTOR TEAM ARRANGEMENTS**  
**BASIC GUIDELINES FOR USING**  
**“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to an ordering activity requirement.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers’ needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.